

### MetaMoJi Press Kit – 2014

**OVERVIEW: SHARE ANYTIME** 

Share Anytime allows groups to co-edit a document together in real time over an interactive whiteboard. Share Anytime is a group collaboration tool for dozens of participants to share notes and to visually express their ideas in live interactive meetings online.

Share Anytime supports all stages of the "life cycle" of a meeting:

Planning the meeting: Making .pdf and MS Office documents available and distributed, accommodating modifications even after the attachment file has been sent out.

At the meeting: Providing flexible authoring and content access to up to 100 participants with various editorial and access credentials set if required.

After the meeting: in-note voice recording, coming soon, which captures not only what was done to the files but what was said during the meeting.

# Audio recording added

New audio recording features ensure an accurate record of meeting minutes and offer an added boost to group productivity. A handy chat feature makes it easy for sidebar conversations to take place without interrupting the meeting presenter.

Share Anytime allows meeting owners to distribute a "Share Note" to start a meeting. Anyone with the free version can open and participate in limitless Share sessions, but must upgrade to the paid version after conducting or leading more than 10 meetings in the trial version.

#### Ideas illustrated

Meeting participants can write comments, sketch drawings or import photos and graphics to illustrate their ideas. Group presentation in Share Anytime is lively and interactive: participants can even "Take Chair" to jump into the discussion when they are inspired to contribute their idea.

With Share Anytime, group productivity can be enhanced and ideas can more easily be expressed. Auto synchronization features within the in-app cloud storage (Digital Cabinet and the new Media Server for voice recording) will always ensure there is an accurate record of group interaction.

With Share Anytime, meeting participants can discuss without paper, using their tablets or phones to write comments, remarks or corrections on a note together.

## **School settings**

In a school setting, Share Anytime is a very effective tool for teachers to distribute lesson plans and oversee homework with their students. While the students work with the material, the teachers can confirm their work and give them any feedback in real time.

Share Anytime is based on MetaMoJi's award-winning note taking app Note Anytime. Note Anytime is a personal productivity tool for PDF annotation, note taking and vector graphic sketching on any platform.

#### **Enhance conference calls**

Share Anytime is a group productivity app to enhance conference calls with highly visual notes, sketches, and group compositions. You can combine handwritten or typed notes with photos and graphics on various paper styles, add sketches and drawings and audio recording to maintain a detailed record of all interaction.

Audio editing features include indexing audio segments to associated pages or group of objects within a document.

There are several add-ons to organize meetings with Share Anytime.

### **Share service**

When you purchase access to "Share Service", you will be an owner and able to create and distribute share notes to participants. You can choose an appropriate volume option according to your desired amount of meetings per month or per year.

## **Key Uses**

**Business managers** use Share Anytime for managing group meetings, tracking group collaborative work, strategizing sales meetings or providing training and instructional environments for teams

**Community leaders** use Share Anytime to send messages to the community, support online meetings, monitor resource management and manage public hearings

**Teachers** use Share Anytime to present new material, to monitor and tutor student activities, to create an interactive teaching environment and to run a linked classroom

**Researchers** can visually share ideas and collaborate on research and data, with patient counseling and fitness education

*Financial advisors* will use Share Anytime for investment counseling, status reporting, debt analysis, and income planning.

**Producers and directors** will use Share Anytime to plan production schedules, order and manage resources and venues, coordinate and document staff and script meetings, and record and report progress.

**Students** will use Share Anytime to share and organize courses of study, record lectures and lessons, track class schedules, take monitored examinations, assess what they have learned, and monitor joint educational progress.

**Health providers** will use Share Anytime for patient counseling, public health education and documentation, disease monitoring, and personalized fitness programs.

**Sports directors** will use Share Anytime for coaching, team monitoring, game documentation, score capture, and competitive analysis.

# **Premium Features**

**Handwriting Recognition - mazec 3** (13 languages). Converts handwritten text to typed text on the fly or later with this conversion engine.

**Share Service.** You need to purchase a service option to organize meetings:

- 1 GB (1 month [\*1] or 12 months)
- 5 GB (1 month or 12 months)
- 10 GB (1 month or 12 months)
- 100 MB Extension (this month only)
- [\*1] The app includes "1GB (1 month)" for the first time purchase.